Meeting Minutes – Group 2

**Meeting No:** 11

**Location:** Room 111

**Date:** 11 June 2015

**Time:** 45 minutes

**Reporter**: Phùng Quang Minh Trí

## Attendance

1. Kiều Trọng Khánh
2. Đinh Quang Trung
3. Nguyễn Hữu Phúc
4. Phùng Quang Minh Trí
5. Nguyễn Chí Kha

## Action Items

1. **Create new contract in Home page**

* Format number.
* Change the required fields( not all) :plate, engine, chassis,etc.
* Customer can choose any start date in the future.
* Request customer to process payment within 10 days.
* Staff will confirm within 3 day if decide accept or reject the contract

1. **Mobile App**

* Add step to confirm when insert new card.
* Report if insert a wrong card

1. **Cancel contract**

* Show reason to request cancel contract of user in staff view.
* Change the form of cancel contract in staff view:

+ Change “Hủy hợp đồng” button become “Đồng ý hủy” if customer requesting cancel contract.

+ Add notification: Show how many cancel contract requesting pending.

1. **Next meeting:** Wednesday**,** 16 June, 2015

* Report 4.